**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**
**INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)**
**MEETING AGENDA**
**AUGUST 21, 2014, 10:45 a.m. – 11:30 a.m.**
**VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

## New and Relevant Issues to Be Discussed

1. Cuyamaca ITC Report - No meeting during Summer

2. Grossmont TTLC Report – No meeting during Summer

3. Blackboard

   - Status of Nettutor/Whiteboard and Smarthinking (Whiteboard has been re-tested and is working on test server)

   - Do we want to activate the Vista Higher Learning Partner Cloud (requested by instructor); coincide with Sept 4-5 upgrade?

   - CP11 is available – targets performance

   - LTI was activated and is ready for Nettutor/Whiteboard and Smarthinking when licenses are purchased Pearson and Cengage Building Blocks updated Aug 6

   - Archiving & Deletion of Old Containers – GC agreed to retain 7 semesters as approved by CC. GC will take this item to IAC, TTLC, and Distance Learning Committees. Instructors are also able to archive their own containers. There is a question of compatibility when restoring older archived containers to newer versions of Blackboard.

4. Colleague

   - Changes to Priority Registration for Spring 2015

     - Student who fall into open registration will be prioritized and assigned a date/time the first 2-3 days of open reg; DIT recommends prioritizing by application term (most current first) and then by application date (oldest date first) which in essence provides priority for our newest applicants; this information should be communicated through CCCApply and emails which talk about open reg as well as the web page which reviews the "rules" for priority registration

     - Athletes (matriculated and eligible to participate) – how will these be identified? DIT to review

     - First Year Experience (FYE-CC) and Freshman Academy (FA-GC) for a full year; how will these be identified? DIT to review

   - Working on agreement with Ellucian to assist with updating software (releases from April 2013 through August 2014)

   - Sheri Willis / Eric Lane

5. Workday Deployment

   - Workday selected for new Human Resources, Payroll and Financial systems

   - Implementation scheduled over next 18 months

   - Communication Plan - Open House – Prototypes - College involvement is key

6. SIRSI – Library system – moving to cloud, working with Libraries on dates to do the migration

7. Recent data center outage

8. Drop for Non Pay – expand notification email group

9. DARS - Target for Student access is October 2014

10. CASAS/WIA – worked with Continuing Education to extract data for this project

11. Website Project

- Sites copied to Vendor (Beacon) – track changes
- Training to start in October
- Communications regarding next steps and training are forthcoming
- GoLive Dec 18'ish 2014

## Information Items – Discussed as Requested

### Ongoing Projects with Change in Status

1. Blackboard
   - Production server scheduled to be upgraded to CP10 and Building Blocks updated on Sept 4-5
   - Dates for making containers unavailable: 2014FA – Jan 2, 2015
   - Internships Building Block: The company would be happy to talk to Grossmont (who should they talk to?) about this Building Block. It is built into Blackboard. Cuyamaca is interested in activating it.  IS will talk with new VP Student Services – Chris Hill
   - Extra Snapshot Run During the Day – 2nd run picks up data entered by 11:45am, run is completed and in Blackboard around 4:30pm

2. Cynosure – Online Advising & Orientation
   - Need to develop interface to Colleague for Student Success data elements
   - Latest 508 compliance features moved into PROD

3. DARS (Degree Audit Reporting Sytems)
   - Validating enhancements and new coding
   - Disclaimer is being reviewed by Student Success Task Force
   - IS working including additional Colleague data of: Second Degree, Math Competency,  Eligible Catalog Rights Year

4. Colleague
   - Online Transcript requests – ready to "flip" switch to production – vendor needs to load and configure files

5. eTranscripts
   - IS will contact Credentials Inc to assess their experience with State eTranscripts project and their ability to provide Student front end, and co-exist with current online transcript request process

6. Windows 7/ Windows XP – 90% complete (both colleges) and the number is increasing each day.

7. Email in the Cloud – Office 365 – Outlook
   - Faculty/Staff – assessing costs and configuring infrastructure

8. SIRSI – Library System - working on Rev "D" refinements – now in production

### Ongoing Projects

- CurricUNET – waiting for response from vendor
- Data Warehouse/DSS – working with vendor and Research to migrate to new server and validate data
- Wireless – Prop V Project; goal is for 100% coverage and include planning for BYOD; engaging HP for discussion on entire infrastructure (coverage and capacity will be included)

### Meetings for 2014

- Consensus to schedule ATAC and ITAC as contiguous meetings; third Thursday of each month; ATAC starting at 10:00 and ITAC beginning at 10:45
- Fall dates will be 9/18, 10/16, 11/20 and 12/18